JHARKHAND Rai University
UGC RECOGNISED UNIVERSITY
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# Lesson Plan & Tracking

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| **Programe : BBA** | **Session : FALL 2022** | **Year : 2022-23** | **Sem: V** |
| **Course: Seminar in executive communication** | | | |
| **Name of the Faculty: Dr. Anita Singh** | **Commencement Date: 12-09-2022** | | **Date of Closure: 30-12-2022** |

| Lecture No. | Week | Unit | Topics to be Covered | Blended mode | | | Date | Duration | Tracking of Lectures | Related Course Outcome | Signature of Faculty | Signature of HoD | Remarks (if any) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | ICT Tool/Platform/ LMS | Resources | Activity | | | | | | | |
| 1 | 1 | I | Introduction to the syllabus | | | | | | | | | | |
| 2 | | I | Allocation of topics for debate | | | | | | | | | | |
| 3 | 2 | I | Debate | | | | | | | | | | |
| 4 | | I | Debate | | | | | | | | | | |
| 5 | 3 | I | Extempore | | | | | | | | | | |
| 6 | | II | Introduction to group discussion | | | | | | | | | | |
| 7 | 4 | II | GD | | | | | | | | | | |
| 8 | | II | GD | | | | | | | | | | |
| 9 | 5 | II | Group discussion | | | | | | | | | | |
| 10 | | II | Panel discussion | | | | | | | | | | |
| 11 | 6 | III | Introduction to oral presentation | | | | | | | | | | |
| 12 | | III | Oral presentation | | | | | | | | | | |
| 13 | 7 | III | Oral presentation | | | | | | | | | | |

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| **14** | **7** | **III** | Oral presentation | | | | | | | | | | |
| **15** | **8** | **III** | Paper presentation | | | | | | | | | | |
| **16** | | **IV** | Survey Report | | | | | | | | | | |
| **17** | **9** | **IV** | Project reort | | | | | | | | | | |
| **18** | | **IV** | Project reort | | | | | | | | | | |
| **19** | **10** | **IV** | Case study | | | | | | | | | | |
| **20** | | **IV** | Revision & Discussion of model paper questions | | | | | | | | | | |
| **21** | **11** | **IV** | Test | | | | | | | | | | |
| **22** | | **IV** | Test | | | | | | | | | | |